



**Schuylkill Small Business Development  
Revolving Loan Program  
Schuylkill Chamber of Commerce**

Union Station, 1 Progress Circle, Suite 201, Pottsville, PA 17901  
570-622-1942/800-755-1942 Fax: 570-622-1638

**THE SMALL BUSINESS DEVELOPMENT REVOLVING LOAN PROGRAM**

The Small Business Development Revolving Loan Program of the Schuylkill Chamber of Commerce is a program designed to assist businesses that are planning on expansion including new job creation or retention in Schuylkill County. The Program is designed to bring all of the resources of the small business development community to program participants, with both business development programs, training and education resources, and also with a financial loan program of up to \$25,000 for qualifying businesses. All portions of this application must be completed in full and all required financial information must be received before the Schuylkill Small Business Development Revolving Loan Program Committee can consider it. Upon completion, the application, all forms and attachments must be sent to the address listed above. If you have any questions, please call 570-622-1942.

**LOAN APPLICATION**

<b>General Information</b>		
Trade Name of Business:		Date of Application:
Legal Name of Business:		
Business Address (including City, State, Zip)		
Business Phone:	Business Fax:	Email:
Primary Contact:		Current State:
		Current County:
Primary Contact Phone #:		Alternate Phone #:
<b>Business Type Information</b>		
<b>Industry Type</b> <input type="checkbox"/> Manufacturing <input type="checkbox"/> Retail <input type="checkbox"/> Service <input type="checkbox"/> Other:	<b>Legal Structure</b> <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> S-Corporation <input type="checkbox"/> C-Corporation	Tax ID Number (EIN):
		Date Incorporated:
<b>Loan Request</b>		
Amount \$	Owner(s) of Business, % of ownership & titles of each:	
Requested Length (in years)	Proposed Collateral	Proposed Guarantors
Purpose of Loan	Total Cost of Project	

**Business History**

Provide a brief history of your business, including its current ownership structure. Please list any majority owners (25% or more), their titles and function in the business.

<b>3 Year History</b>	<b>Year:</b>	<b>Year:</b>	<b>Year:</b>
Sales			
Gross Profit			
Net Profit Before Tax			

**Project Description**

Please provide a description of the proposed project for which you are seeking Funding and the anticipated benefits.

<b>Jobs Created or Retained</b>	
Please provide a brief description of the jobs created or retained with the use of the loan proceeds.	
Is the applicant and each principal/guarantor a U.S. Citizen?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you or any officers of your company been involved in bankruptcy proceedings? (if YES, please provide details on an attached sheet.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you or your business involved in any pending lawsuit? (If YES, please provide details on an attached sheet.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you and your business current on all federal, state and local taxes? (If NO, please provide details on an attached sheet.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Please attach the following:	
<input type="checkbox"/> Current Interim Financial Statements (including Income Statement, Balance Sheet, Aging Receivable Report, Aging Payable Report, etc.) <input type="checkbox"/> Year-End Financial Statements for the past three years. <input type="checkbox"/> Past Three Years Business Federal Tax Returns <input type="checkbox"/> Last two years individual Income Tax Returns of each owner with 25% of more ownership <input type="checkbox"/> Current Personal financial statement of each owner with 25% or more ownership. <input type="checkbox"/> Business plan with 3-year cash flow projections (for start up business).	
Additional information required prior to closing, but not with application:	
<input type="checkbox"/> A Real Estate Appraisal (performed by a licensed state appraiser) <input type="checkbox"/> A Title Report <input type="checkbox"/> Building Permit(s) if applicable <input type="checkbox"/> Leases with Major Tenants, if applicable <input type="checkbox"/> Provide copies of invoices, contracts & cost schedules <input type="checkbox"/> Proof of Insurance <input type="checkbox"/> Copy of Origin Documents when the business was established <input type="checkbox"/> A Copy of the Lease(s), if Borrower is Lessor	

\_\_\_\_\_  
Name of Applicant/Borrower

\_\_\_\_\_  
Date of Application

\_\_\_\_\_  
Applicant Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date